



Here are some clean-up tasks you can safely do while your migration is still in progress.

SET DEFAULT SITES

- If you haven't already done so, [Set Home Default Sites](#).
- IGNORE TEAMS YOU DON'T WANT/NEED – do not delete or merge yet. We will help you clean up your Teams after migration.

CHECK SCHEDULES

VIEW BY TEAM VIA VARIOUS FILTERS/REPORTS

- Set Filter for:
 - All Future**
 - Specific Sport**
- Confirm Event Accuracy (split screen with Schedule Star)
 - If you have duplicates → [Delete the Incorrect Event](#)
 - Duplicates were created only if date, team(s) or time didn't match exactly
 - Delete HOME duplicates only
 - TIP: Keep the event with the most accurate details
 - If not the host, "Decline" the event/contract to remove it
- Events missing? Remember, we are still migrating events.
 - Meets and Cross Gender (Coed vs. B/G) are most common events not imported yet.
 - If you really need an event, you may manually add it.



GAME ACCEPTANCE

RECOMMENDED BY TEAM/SPORT

- Select the games you have previously verified and → [Accept Contracts in Bulk](#)

SEND TO ASSIGNERS

FILTER BY TEAM

- When your schedule is verified and you're ready to share with an assigner, [verify that the correct assigning group is linked to your team.](#)
- Select the games to send and update to the default assigning group for that team.
- If any game **needs to be updated to a different assigner**, you can edit those individually when editing the game, under "Officials".

PUBLISH GAMES

FILTER BY TEAM SCHEDULE

- Once ready to make your schedule live on your new Arbiter website, you will want to filter your schedule for the applicable team and select all then → [Publish Games in Bulk](#)



If you'd like to get ahead on next year's details, here are a few more Items you can take care of In Arbiter Game.

TRANSPORTATION



[Add Transportation Details](#)

Transportation Request

Required

Dismiss Students: NA

Departure Time: 12:00 PM

Return Trip: Drop Off

☐ This request has been communicated to our Transportation Officer *
 ☐ This request has been approved *

Comments

Bus: 0

Van: 0

Car: 0

Lift Bus: 0

Transportation Company:

Cost:

EVENT DETAILS



[Add Game Workers](#)

Thu, September 24, 2026

Girls Varsity Volleyball vs Hillcrest High School - Demo

7:00 PM TEST - Duchesne High School

Auxiliary Gym

8:30 PM

Announcer Elliott Winberg 45 mi \$80.00 Unassign

Judge Brandin Shumac 2045 mi \$60.00 Unassign

Add Event Workers

Print Voucher



[Add Event Links](#)

Ticket Link:

<https://gofan.co/event/5692949?schoolId=KY6552>

Streaming Link:

<https://fan.hudl.com/usa/ky/taylor-mill/organization/2543/scott-hiç>

Have Questions? Join one of our webinars... [REGISTER HERE](#)